

No. F. 11 (6) - CAT/ Horti/ DBT/ NER/ Banana/ 2018-19
Government of Tripura
Department of Agriculture
College of Agriculture, Tripura, Lembucherra, West Tripura

Dated, Lembucherra, 12th Nov., 2018

NOTICE INVITING TENDER

(Tender for Laboratory partition, construction and installation of laboratory working table)

College of Agriculture, Tripura invites sealed tender (s) from the registered, bonafide, experienced manufacturers / authorized dealers/ suppliers /distributors who are competent to make “**Laboratory partition, construction and installation of laboratory working table**” of desired specifications mentioned in the Tender Notice. The tenderers shall have to submit both Technical Bid and Financial Bid separately in sealed covers. The Tender Notice along with the Terms and Conditions, specifications may also be obtained from the office of the principal, College of Agriculture, Tripura, Lembucherra and from the websites viz., www.agri.tripura.gov.in and www.caotripura.ac.in. The tender will be received up to **1st Dec., 2018 up to 3.00 PM.** The undersigned reserves the right to **reject** the tender process without showing any reason.

Sd /- Illegible
(Dr. M. Datta)
OSD & Principal
College of Agriculture, Tripura
Lembucherra, West Tripura.

Tender for laboratory partition, construction and installation of laboratory working table.

Sealed tender (s) are invited for laboratory partition and construction of laboratory working table from the registered firms/manufactures/authorized dealers. Detailed specifications of the items and terms & conditions etc. are given below.

Terms and conditions: -

1. Tenderers shall have to submit their tenders in prescribed form which may be obtained from the office of the Principal, College of Tripura, Government of Tripura, Lembucherra on payment of **Rs. 500/-** (Rupees five hundred only) as the **cost of Tender Paper** to be deposited in the form of Demand draft (Non refundable) on any Nationalized Bank/ Scheduled Bank having branch at Agartala duly pledged in favour of the DDO, CAT, Lembucherra or the tender paper may be downloaded from the website. In the event of downloaded from, the cost of the form i.e. Rs. 500 (Rupees five hundred only) as the cost of Tender paper to be deposited in the form of Demand draft (Non refundable) in any Nationalized Bank/ Scheduled Bank having branch at Agartala duly pledged in favour of the DDO, CAT, Lembucherra shall have to be attached with tender forms, failing which the tender will be rejected.
2. The filled up tender forms received after due date and time, either by hand or post, will not be considered for acceptance under any circumstances.
Submission of tender in plain paper or through FAX message or otherwise will not be accepted. Submission of tender in prescribed form without other related papers as required and Earnest money etc. (as per terms and conditions of NIT) will be treated as **invalid one**. The cover bearing the tender documents should be super scribed with **“TENDER FOR LABORATORY PARTITION, CONSTRUCTION AND INSTALLATION OF LABORATORY WORKING TABLE”**.
3. Each tenderer shall have to submit Technical Bid and Financial Bid separately in sealed envelope with indication of Technical bid and Financial bid clearly on the top of each sealed envelope. The Financial bid of the eligible bidder(s) of technical bid will be considered only.
4. If dealer/tenderer participates in the tender process on behalf of manufacturer, the authorization letter of the manufacturer must be submitted with the tender failing which tender will be treated as invalid.
5. **The Financial Bid envelope should comprise only rate sheet at Annexure – I and Technical Bid envelope should comprise all other requisite papers/ documents/ information etc. as per terms & condition of the NIT.**
6. The rate should be offered for FOR destination points i.e. College of Agriculture, Tripura, Lembucherra.
7. Quoted rate **must** be given per unit and must be all inclusive of construction/ packing, forwarding, delivery charges, GST levies etc., as may be applicable including **installation** at the delivery point i.e. College of Agriculture, Tripura, Lembucherra.
8. Income tax will be deducted as per the existing tax rules.
9. **Warrantee period** for one year of the items should be clearly mentioned in the technical Bid. The warranty should be from the date of installation. The warranty

- service should be attended within a maximum limit of 15 days, failing which, proportionate deductions from the security deposit may be made at the discretion of the College of Agriculture Tripura.
10. NO ADVANCE PAYMENT being the cost of computer and its peripherals will be made under any circumstances.
 11. The rate will remain *valid initially up to one year from the date of acceptance of the rate and may be extended for a period of further 3 (three) months if required.*
 12. Each tender should be accompanied with **Earnest Money** (amounting **Rs 2,500/-**), being 1% of the quoted amount for the items as mentioned in the shape of “Deposited-at-Call” to be deposited in the form of Demand Draft on *any Nationalized Bank/ Scheduled Bank having branch at Agartala* duly pledged in favour of the *DDO, CAT, Lembucherra, Tripura*. Up-to date clearance certificate of Income Tax, GST etc. is to be submitted failing which the tender shall be treated as invalid and rejected.
 13. Tenders sent by **Registered Post/ Speed Post or Hand** delivered to the office of Principal, College of Agriculture, Tripura, Agartala, P.O. Lembucherra-799210, West Tripura should reach not later than **3:00 P.M. of 1st Dec., 2018.** Tenders received after the due date and time shall not be considered under any circumstances.
 14. Tender will be open on the same day after 03:00 PM. Interested bidders may attend the process of opening of the tender.
 15. Earnest money shall be refunded to all unsuccessful tenderers after final decision about acceptance of tender.
 16. Successful tenderers shall have to deposit **security money** subject to the following limits:-
 - (a) Tendered value up to Rs. 100.00 lakhs Security Deposit@10% subject to maximum of Rs. 5.00 lakhs.
 - (b) Tendered value above Rs. 100.00 lakhs up to Rs. 200.00 lakhs Security Deposit@10% subject to maximum of Rs. 15.00 lakhs.
 - (c) Tendered value above Rs. 200.00 lakhs Security Deposit @10% subject to maximum of Rs. 25.00 lakhs.
 17. The security money should be deposited in the form of “Demand Draft” on *any Nationalized Bank / Scheduled Bank having branch at Agartala* dully pledged in favour of the *DDO, CAT, Lembucherra, Tripura* within 7 (seven) days from the date of issue of rate acceptance unless they are otherwise entitled to enjoy exemption under specific government orders/rules. In such cases, the tenderer shall have to furnish photostat copy of the Government order/ rules dully attested along with the tender in support of their claim for exemption. *No fixed/ term deposit in any form will be entertained as Security Money.* If the successful tenderer fails to deposit security money within the stipulated period, the tender shall be treated as invalid and rejected and earnest money deposited shall be forfeited to the Government. The earnest money of the successful tenderer may be converted as a part of the Security money on application of the successful tenderer.
 18. Supply should be completed in full within the time period to be indicated in the supply order. Supply order and security money will liable to be forfeited by the Government in the event of failure to supply in full as per supply order within the time schedule and the supply order(s) will likely be treated as cancelled.

19. The release of Security money will be considered only after faithful discharge of the contract and final settlement of payment. The release of security money will be made after one year without interest provided the items supplied should work satisfactorily.
20. The whole amount of security money will be liable to be forfeited to the Government in case of violation or breach of any of the terms of contract. The contract may be terminated by the Government at any time without previous notice and without showing any reason, whatsoever.
21. Any penal action imposed by the Government for breach of terms of contract shall be final and binding on the part of the supplier(s)/ Tenderer (s).
22. In case of disputes, if any, the decision on the matter of dispute by the Principal Secretary/ Commissioner/Secretary, Department of Agriculture, Government of Tripura shall be the jurisdiction to decide the dispute between the College of Agriculture, Tripura and other party in respect of the matter arising out of the contract/purchase order for the tender itself.
23. No interest can be claimed in case of delay in making payment beyond the stipulated period of payment.
24. No conditional tender will be accepted whatever may be.
25. The undersigned reserves the right to reject or accept any tender including the lowest one partly or wholly without assigning any reason or distribute the same to two or more tenderers, if necessary.
26. The quantity mentioned in the NIT may increase or decrease.
27. No need to participate in the tender who does not accept/fulfill the terms & conditions indicated above.
28. Furnishing of related documents like detailed specifications, technical literature, brand name, model and make, catalogue, authorization letter, dealership certificate, price list (if any) etc. is mandatory, failing which, the quotation shall not be considered.
29. The complete details regarding the Institute/Corporation/Bodies etc. where the Firm/Dealer has made the supplies during the **last three (3)** years should be furnished, along with the tender.
30. For any further queries etc, the office of the undersigned may be contacted during the working hour from 10 AM to 5 PM.

Sd /
OSD & Principal,
CAT, Lembucherra

Annexure-I

Rate Sheet

(Tender for purchase of Laboratory equipments)

Item Name	Specification
Lab working table with rack	<p>Features: Reagent Rack; under bench storage modules having drawer, bottom cupboard and front open shutter; one Polypropylene (PP) sink; 3 way tap</p> <p>Worktop: Colored plywood finish, sturdy construction, Matt finish, Scratch and bump resistance, Floor Mounted, working top.</p> <p>Bottom support stand of floor leveling screws Chemical resistance Frame: C-shape, H-shape</p> <p>Socket : Electric sockets anchored to the shelf vertical supports</p> <p>Size of table: 14' x 4' with table top rack of 3' height x 12" length.</p>
Laboratory partition	<p>Partitioning of 2 sides - wall with 18.5' x 18.5' x 10'.</p> <p>Plywood material (12 mm) well framed with wood (3" x 2") upto 5' height and the remaining top half with glass of 6 mm.</p> <p>A door each on both sides of size 7' x 3'.</p>

Rupees Only

Signature of bidder with Date & Seal

From

To
The Principal,
College of Agriculture Tripura,
Agartala, Lembucherra, West Tripura
PIN-799210

Sub: Submission of Tender for

Ref: Your NIT No.....Dated.....

Sir,

With reference to the above NIT, I/ we hereby offer my/our rates as detailed in you Tender Papers or such portion thereof as you may specify in the acceptance of tender. I/ we shall be bound by a communication of acceptance dispatched within the aforesaid date.

I/ we understood the instructions and conditions of contract pertaining to the above mentioned tender and have thoroughly examined the specifications/ drawings and/ or pattern quoted in the schedule thereto and am/ are fully aware of the nature of the stores required and my/ our offer is to supply strictly in accordance with the requirements.

The following pages have been added as part of the tender:

- a)
- b)
- c)

One Deposit-at-Call bearing No.....
dated for Rs.....
(Rupees.....
.....) only, drawn in favour of the DDO, CAT, Lembucherra, Tripura on SBI, College of Agriculture, Tripura, Lembucherra is also enclosed herewith being the **Earnest Money Deposit (EMD)**.

I/ we also agree to execute the contract bond/agreement as per the rules of the Department of Agriculture, Government of Tripura.

Yours faithfully,

(Signature of Tenderer with date and seal)

APPLICATION FOR REQUEST FOR REFUND OF THE E.M.D. WITH REGARD TO THE TENDER FOR “LABORATORY PARTITION, CONSTRUCTION AND INSTALLATION OF LABORATORY WORKING TABLE” FOR COLLEGE OF AGRICULTURE TRIPURA, LEMBUCHERRA, WEST TRIPURA

From

To
The Principal,
College of Agriculture Tripura,
Agartala, Lembucherra, West Tripura
PIN-799210

Sub: Application for release of EMD

Ref: Tender for

Sir,

This is to request you that since I am not a successful bidder with regard to the above mentioned tender, hence my E.M.D. which was dispatched / submitted to your good self vide Deposit-at-Call/ Demand Draft/ Banker’s Cheque No. _____ dated _____ for Rs. _____ of _____

(name of Bank and Branch) drawn in favour of the DDO, CAT, Lembucherra, Tripura and payable at Agartala, may kindly be refunded to me at an early date.

Yours faithfully,

Date:

Signature & Seal of the Tenderer