

Government of Tripura
Department of Agriculture & Farmers Welfare
Office of the Dy. Director of Agriculture
Dhalai District, Ambassa

NOTICE INVITING e-TENDER

No. F.11(09)-AGRI/DDA/DHL/T.(I.C) /2019-20

Dated: 03/08/2019

The Deputy Director of Agriculture, Dhalai District, Ambassa invites on behalf of the 'Governor of Tripura' an **e-tender** from bonafied and resourceful transport contractor of Indian nationality /Firms/Agencies conforming to eligibility criteria of the tenderer as stipulated in this tender document up to 05/09/2019 16:00 Hrs. for the following work.

Sl. No	Name of Work	Tender Value/ Estimated Cost	Earnest Money	Bid Contract Period	Document Download and Bid Submission Start Date & Time	Document Download and Bid Submission End Date & Time	Bid Opening Date	Place of Bidding
1	Carrying of Agri. Inputs (Seed/Fertilizer both organic & inorganic/ Micronutrients PPC etc.) in Dhalai District w.e.f. 01/10/2019 to 30/09/2020	Rs. 25.00 Lakhs (Twenty five Lakhs) only.	Rs. 25000.00 (Twenty five thousand) only.	365 days (Three hundred sixty five days) only.	08/08/2019 10:00 hrs:	05/09/2019 16.00 hrs:	06/09/2019 11.00 hrs	https://tripuratenders.gov.in

1. Bid documents consisting of qualification information and eligibility criteria of bidders and the set of terms and conditions of the contract to be complied by the bidder can be seen in the website. <https://tripuratenders.gov.in> at free of cost between **08/08/2019 10.00 Hrs to 05/09/2019 16.00 Hrs.**
2. Bid documents shall be uploaded in **Two bid** system with all Pre-Qualification and other details. Bidder shall participate in bid online through website <https://tripuratenders.gov.in>, for which they shall register/enroll themselves in the same website. **Submission of bids physically is not permitted.**
3. To participate in bid, the bidder shall have a valid **Class 2/Class 3 Digital Signature Certificate (DSC)** obtained from the certifying authorities enlisted by Controller of Certifying Authorities (CCA) at <http://cca.gov.in>
4. Bid will be opened online through website <https://tripuratenders.gov.in> on **06/09/2019 11:00 Hrs.** If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time.
5. The Bidders shall have to upload the scan copy of "Deposit at call" or "Demand Draft" (as a single PDF file in 100 dpi resolution), against the related Tender Fee & Earnest money along with Pre-qualification details. The Bidder shall also have to send both the original "Deposit at call" or "Demand Draft" only in a sealed envelope depicting Nie-T No, name of work, bidder's Name, address & phone number at office of the Deputy Director of Agriculture, Dhalai District, Ambassa by **05/09/2019 16.00 hrs** by post or by hand. The Department will not be liable for any kind of delay.
6. If the amount quoted in the BOQ by a bidder is found to be either abnormally high or unethical practices adopted at the time of bidding process, such bids shall be rejected.
7. The bid for the work shall remain valid for acceptance for a period of **90 days** from the last date of submission of the bid.

Rate Quotation:

- a) BOQ should be downloaded from the website <https://tripuratenders.gov.in> and the same BOQ should be filled up properly and uploaded as a part of bid with digital signing. Bidder shall quote the rate in **figure** only in the Bill of Quantity (BOQ) which is in MS-Excel (macro enabled) and Name of the bidder/firm/agency must be written in the appropriate field of Bill of Quantity (BOQ) by bidder.
- b) Quoting of Rate for **all items and for all destination points** in the Bill of Quantity (BOQ) is **mandatory**.

9. Earnest Money Deposit (EMD) & Tender Fee:

10. Earnest Money Deposit (EMD) is to be drawn on any Nationalised/Scheduled Bank guaranteed by the RBI, in the shape of "Deposit at call" or "Demand Draft" in favour of the Asstt. Director of Agriculture (DDO), office of the Dy. Director of Agriculture, Dhalai District. EMD in the shape of "Deposit at Call" or "Demand Draft" should remain valid for a period of **90 days** from the last date of submission of the bid.

(a) Tender Fee of Rs. 1000 (One Thousand) only, shall be accepted as "Deposit at call" or "Demand Draft" only drawn on any Nationalised/Scheduled Bank guaranteed by the RBI in favour of the Asstt. Director of Agriculture (DDO), office of the Dy. Director of Agriculture, Dhalai District and is **Non-Refundable**.

(b) Earnest money given by all bidders except the 1st and 2nd lowest bidder shall be refunded at the earliest. Earnest money of the 2nd lowest bidder will be refunded on finalization of the bid. *Tender Inviting Authority reserves the right to forfeit the 100% EMD amount and Cancel the tender, if the 1st lowest bidder does not appear after being awarded the Contract or unable to start the work/ start supply of item within stipulated time.*

11. Performance Security:

The Bidder shall be required to deposit an amount equal to 10% of the value of the contract (subject to max. Rs. 5 Lakhs) as Performance Security within the period prescribed for commencement of work in the letter of contract award issued to him as per condition given in the NIE-T. Performance Security may be furnished in the form of "Demand Draft" or "Bank Guarantee" drawn on any Nationalized Bank / Scheduled bank guaranteed by the RBI in favour of the Asstt. Director of Agriculture (DDO), office of the Dy. Director of Agriculture, Dhalai District. Performance Security should remain valid for a period of **sixty days** beyond the date of completion of all contractual obligations of the successful bidder including warranty obligations.

12. If an individual makes the bid, the bid shall be digitally signed by him/her and the undertaking shall also be signed with his/her full name and his/her address. If a firm makes the bid, an authorized member of the firm shall digitally sign the bid and the undertaking shall be signed by the authorized member along with the co-partnership members of the firm, who shall also sign his/her own name, and the name and address of each member of the firm shall be given. Such firm submitting bids may be required to furnish evidence of its firm existence, before the contract is executed.
13. If the bid is made by a corporation, it shall be digitally signed by a duly authorized officer and the undertaking shall also be signed by the same duly authorized officer who shall produce satisfactory evidence of his/her authorization. Such corporation submitting bids may be required to furnish evidence of its corporate existence, before the contract is executed.
14. Tenderer should download the tender document (DNIE-T) from the website as mentioned in the NIE-T and minutely go through the instructions/terms & conditions/critical dates/eligibility criteria etc. stipulated in the tender document.
15. It shall be clearly noted that online technical bid of those tenderers only will be considered for evaluation whose original Bid Fee & Earnest Money are found in order as specified in the NIE-T.
16. The tenderer shall have to scan all the required documents mentioned in the DNIE-T except the 'DNIE-T & BOQ' into PDF format of 100 dpi resolution for uploading as part of Bid.
17. A pre-bid meeting shall be held in the office chamber of the Dy. Director of Agriculture, Dhalai District, Ambassa on 16/08/2019 at 11.00 hrs to clear the doubt of intending tenderers if any.
18. The bids will be opened online by the Bid openers **on behalf of the** Deputy Director of Agriculture, Dhalai District at the time and date as specified in the bid documents. Bids shall be scrutinized in accordance with the conditions stipulated in the Bid document. In case of any discrepancy or non-adherence of conditions, the Bid accepting authority shall communicate the same which will be binding both on the bid Opening authority and the Bidder. In case of any ambiguity, the decision taken by the Bid Accepting Authority on bids shall be final.
19. All the statements, documents, certificates, demand draft/bank guarantee, BOQ (bill of quantity) etc.,

- submitted/uploaded by the bidder will be verified for evaluation of bids. The clarifications, particulars if any required from the bidders will be obtained by addressing the bidders. Bids will be evaluated against the specified parameters / criteria same as in the case of conventional bids and the qualified bidders will be identified. The result of bids evaluation can be seen in the e-procurement site <https://tripuratenders.gov.in> by all the bidders who participated in the Bid.
20. The tenderer satisfying the eligibility criteria prescribed in the tender document will be declared as technically qualified tenderer. If the technical bid of a tenderer is not satisfying any of the eligibility criteria prescribed in the tender document, it will be rejected and will be declared as technically non-responsive.
 21. Only the financial bids of technically responsive/qualified tenderers whose technical bids are found satisfying the prescribed eligibility criteria shall be opened. Time and date of opening of price bid of all the technically qualified tenderers will be notified later on by the Deputy Director of Agriculture, Dhalai District, Ambassa.
 22. The financial bids of technically non-responsive tenderers shall not be opened.
 23. The '**BOQ Comparative Chart**' generated & displayed by system through the e-procurement portal, after the opening of financial bid, will show the rate quoted by the bidders. **The bidder shown as 1st lowest (L1) in the bid rank of the 'BOQ Summary Details', may not be the 1st lowest (L1) always.** The prescribed authority (i.e. **Bid Evaluation Committee**) in the Department will prepare a '**Comparative Statement**' considering all parameters as per the terms and conditions given in the bid document. This '**Comparative Statement**', **declaring 1st lowest bidder (L1), will be displayed in the e-procurement portal subsequently.**
 24. NO NEGOTIATION WILL BE CONDUCTED WITH THE LOWEST BIDDER.
 25. Details of 'Bid Evaluation Committee' shall be uploaded in the e-procurement portal <https://tripuratenders.gov.in> and all the bidders can access the same.
 26. **Bidder Ineligible to bid:**
 - (i) A retired gazetted officer of the Govt. of Tripura or Govt. of India is ineligible from bidding for a period of two years from the date of retirement without the prior permission of the Government.
 - (ii) The Bidder who has employed any retired gazetted officer as mentioned above shall be considered as an ineligible bidder.
 - (ii) The Bidder or any of his employees if found to be Gazetted Officer who retired from Government Service and had not obtained permission from the Government for employment within a period of 2 years from the date of his retirement.
 - (iv) The Bidder or any of his employees if found at any time after award of contract to be such a person who had not obtained the permission of the Government as aforesaid before submission of the bid or engagement in the Bidder's service.
 27. All documents relating to the tender shall be in English language only.
 28. All duties, taxes, and other levies payable by the Bidder as per State/ Central Government rules including Goods and Services Tax (GST) and weighing, loading, unloading & stacking charges shall be included in the rate quoted by the bidder. But if standard duties, GST and other levies are specified in the BOQ by the Tender Inviting Authority, the bidder should accept/ follow those standards and quote the rates accordingly.
 29. Deduction of Income Tax from the bill of contractor will be as per Income Tax Act, 1961 with latest amendment if any.
 30. Deduction of applicable Central & State Govt. Taxes, Levies, and Cess etc. at source from contractor's bill shall be regulated as per conditions stipulated in this DNIe-T herein after according to notification issued by the Central & State Govt. from time to time during currency of the contract.
 31. Tender Accepting Authority does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled by the tenderer shall be summarily rejected. Any condition including that of conditional rebate put forth by the tenderer shall not be entertained.
 32. Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the bid submitted by the tenderer who resort to canvassing will be liable for rejection.
 33. The successful bidder has to sign an agreement in non judicial stamp of Rs. 20/- (Rupees Twenty) within a period of 15 days from the date of receipt of communication of acceptance/ award of the contract. On failure to do so his/her bid will be cancelled duly forfeiting the E.M.D. paid by him without issuing any further notice and action will be initiated for black listing the bidder.
 34. Bids shall remain valid for a period of not less than **365** (Three hundred Sixty five) days from the last

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- date of bidding specified in the NIE-T.
5. During the above-mentioned period, no plea by the bidder for any sort of modification of the bid based upon or arising out of any alleged misunderstanding or misconceptions or mistake or for any reason whatsoever will be entertained.
 36. In exceptional circumstances, prior to expiry of the original time limit, the Bid Inviting authority may request the bidders to extend the period of validity for a specified additional period. Such request to the Bidders shall be made in writing. A Bidder may refuse the request without forfeiting his E.M.D. A Bidder agreeing to the request will not be permitted to modify his Bid, but will be required to extend the validity of his E.M.D. for a period of the extension.
 37. Transport and delivery of materials up to destination points should be completed within 24-hours positively from the time of receiving the stock as per transit challan issued from District Stores / Despatch Centre.
 38. Adequate numbers of light vehicles as well as heavy vehicles as deem fit should be placed at loading points as necessary. In case of delay in placement of vehicles resulting involvement of damage or any other charges, such charges will have to be borne by the contractor. Carrying of any small or any big quantity from one destination point to another cannot be refused or delayed under any circumstances.
 39. No transport shortage will be allowed under any Circumstances.
 40. All precautionary measures should be taken by the contractor so that the Agri. Inputs may not get wet or damaged during loading / un-loading and on transit. The contractor shall be liable for any loss which the Department may suffer on account of the bad handling of goods. The decision of the Authority regarding such loss shall be final and binding on the contractor. Contractor shall spare their own tarpaulins at the loading / un-loading points to avoid wastage and damage. Contractor shall use separate tarpaulins / polythene sheets for Fertilizers and Seeds to avoid wastage and damage.
 41. No any other material should be transported along with the Agri. Inputs in the same vehicle which may cause damage of Agri. Inputs and other materials of the Department.
 42. Damage /deterioration due to mishandling or for any other reason what so ever during loading / un-loading and transit period such damage /deterioration of quality of the materials, the value of the same will be recovered from the transport contractor at the rate fixed by the Director of Agriculture, Government of Tripura and no carrying cost for the said quantity shall be entertained.
 43. Use of hook at the time of loading and un-loading or during transit period is strictly prohibited.
 44. In case of failure to transport from the prescribed place to the destination within the stipulated period the Government shall have the right to get the work done through any other "agency" and the extra expenditure including payment of demurrage , if any involved in such case shall have to be borne by the Contractor. In such case if the security deposit or any other due payment etc. to the contractor from the Government / Department does not suffice to meet up such expenditure the Department / Government will have the right to recover the amount of such expenditure from the contractor by any other means including legal means.
 45. The bill of cost in triplicate for carrying of Agri. Inputs should be submitted by the contractor along with copy of challan and payment will be made based on actual gross-weight basis and availability of fund under L.O.C. system. The Department shall not be liable for payment of any interest on any outstanding or pending bills.
 46. In case of any dispute the decision of the Director of Agriculture, Government of Tripura shall be final and binding on the contractor.
 47. The value of quantity of agri.-inputs found short at delivery point including transport cost, if any, will be recovered from the transport contractor at the rate which may be fixed by the Director of Agriculture, Government of Tripura. .
 48. The undersigned reserves the right to accept or reject any tender without assigning any reason. The undersigned also reserves the right to distribute the work to more than one contractor if necessary.
 49. At the time of carrying of seeds, utmost care to be taken to protect the seeds from direct sunlight, rain water and contact of Chemical fertilizers etc. so that the seed does not lose its viability.
 50. The successful tenderer shall be bound to carry any small quantity of consignment ranging from 1.0 MT and above and appropriate capacity vehicles / trucks have to be kept ready accordingly. Any refusal in this regard shall make the agreement of contract liable to be cancelled.
 51. **Seed should not be carried along with Fertilizer.**