

No.F.12(1)-SA (Killa) / Hir. Veh/2021-22/ 3232 - 49
Government of Tripura
Department of Agriculture & Farmers Welfare
Office of the Supdt. of Agriculture
Killa Agri. Sub-Division
Killa, Gomati District

Dated, Killa, the 8th September, 2021

NOTICE INVITING RE-TENDER FOR HIRING OF VEHICLE ON RENTAL BASIS

Sealed Re-Tender is invited, on behalf of the Governor of Tripura, from interested lawful owners of light vehicle **Maruti Omni/ECCO** having **Commercial Licence** with valid registration and permit issued by the Transport Department Authority, Govt. of Tripura for Hiring of Vehicle on rental basis for a period of 1 (one) year w.e.f. 01-08-2021 to 31-07-2022 for performing official duties by the Supdt. of Agriculture, Killa Agri. Sub-Division, Killa, Udaipur, within the State. Tender will be received on **23rd September, 2021** from **11.00 am to 3.00 pm** and will be opened on the same date in the O/o the undersigned at **4.00 pm**, if possible.

Details information may be collected from the office of the undersigned in any working days between 11 am to 4.00 pm and prescribed Format for submitting Tender will be available up to 48 hours before the schedule time of dropping of tender or may visit www.agri.tripura.gov.in

A) FORMAT:-

The rate for hiring of vehicle should be quoted in the following format both **in figures and in words**, duly signed by the Tenderers. No over writing or erasing will be allowed / accepted.

FORMAT

Particulars of Vehicle with Regd. No.	Year of manufacturing & date of purchase of the Vehicle	Name & address of the owner of the Vehicle	Rate Quoted (in Rupees.) (both in figures and words)			Particulars of Earnest money deposited
			Detention charge per day	Charge per Km run	Over time beyond 8 hrs. of duty	
1	2	3	4	5	6	7

B) **TERMS & CONDITIONS :-**

1. Re-Tender will be received on **23rd September, 2021** from **11.00 am to 3.00 pm** and will be opened on the same date in the O/o the undersigned at **4.00 pm**, if possible.
2. The rates should be quoted both in figures and words clearly for detention charge per day and for per Km run, over time charge as asked in the above mentioned format.
3. The quoted rate should not exceed the Finance Department's new upper ceiling rate of hiring of vehicle Vide Notification No.F.9 (5)-FIN (EXPENDITURE-I)/2019 dtd. 30-11-2019 [Rule 9 (3) of DFPRT-2019].
4. The Tender should be submitted in sealed cover duly superscripted as "**RE-TENDER FOR HIRING OF VEHICLE**" to the Supdt. of Agriculture, Killa Agri. Sub-Division, Killa, Gomati District.
5. The vehicle should have valid commercial license/ permit/ registration along with all required valid documents i.e road tax clearance, insurance papers, pollution under control certificate etc. as per Motor Vehicle Act. and self attested copies of these documents are to be attached along with the sealed tender. Besides, self attested copies of Aadhaar Card, Voter ID Card of the vehicle owner are also to be attached along with the sealed tender. Sealed tender without self attested copies of above mentioned documents will be treated as informal tender and hence, tender will be liable to be rejected.
6. The vehicle should be in good running condition and befitting for attending smooth & proper journey.
7. The approved rate for hiring of vehicle shall be valid for a period of 1 (one) year w.e.f 01-08-2021 to 31-07-2022 on satisfactory service and may be extended for another 3(three) months, if so required.
8. Hiring of vehicle may be discontinued at any time with a short notice without assigning any sort of reason.
9. Vehicle owner will be responsible for making provision of POL etc. time to time and necessary repairing/maintenance, as and when required.
10. Vehicle owner shall have to provide minimum accessories, dusters and liveries for the driver(s).
11. Vehicle should be placed within 5 (five) days from the date of issue of final order.
12. Original copies of all the relevant documents shall have to be produced by the successful tenderer after getting the rate acceptance letter, failing which, final order for placement of vehicle will not be issued.

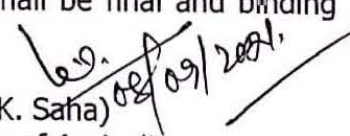
[Handwritten signature]

13. In case of repair, a similar vehicle shall have to be provided by the owner as replacement during the days of repairing.
14. No charges will be paid for any holiday/Sunday or off-day, if the vehicle is not used.
15. If the vehicle is required for any holiday/Sunday, the owner/driver concerned will be informed well in advance.
16. The owner/driver shall have to place the vehicle on demand during holiday/Sunday, if required.
17. Tender should be supported by the relevant valid documents of the vehicle. Tenderers shall have to deposit an earnest money to an amount of **Rs. 5000/-** (Rupees five thousand) only in the shape of D-Call or Demand Draft drawn in favour of Supdt. of Agriculture, Killa Agri. Sub-Division, Killa, Gomati District from any Nationalized Bank/ Tripura Gramin Bank/Tripura State Co-operative Bank and shall be submitted along with the sealed Tender. The earnest money of unsuccessful tenderer would be refunded after rate approval. The successful tenderer shall have to deposit security money to the tune of 10% of total tendered value in the shape of D-Call or Demand Draft drawn in favour of Supdt. of Agriculture, Killa Agri. Sub-Division, Killa, Gomati District from any Nationalized Bank/ Tripura Gramin Bank/Tripura State Co-operative Bank after receiving the letter of acceptance of rate from the competent authority. The earnest money of successful tenderer may be converted to security money as a part only on receiving written request from the successful tenderer. The successful tenderer, if fails to deposit the prescribed security money within the stipulated period, the competent authority has every right to reject his tender and the earnest money so deposited by him along with the tender will be forfeited to the Govt. Account. In such situation, the successful tenderer may also be blacklisted by the higher authority with restriction that they will not be entitled in dropping the tenders in future at least for 3 (three) consecutive years starting from the current year in this Agri. Sub-Division and during that period, their tender will not be accepted. Earnest money and security money of the successful tenderer will be forfeited to the Govt. Account, if the owner fails to provide the vehicle on demand within the stipulated period and also fails to provide satisfactory service during the contract period. However, earnest money and security money of the successful tenderer will be refunded only after rendering satisfactory services during the contract period and also after the validity period of hiring rate of vehicle is over.
18. No tender will be entertained without earnest money.
19. If any tenderer after dropping of tender and subsequent opening of tender by the authority and also during the process of rate approval, surrenders the rate offered by him and also express his inability to provide the vehicle on hiring as per his offered rate for office duties, the earnest money so deposited by such tenderer will be forfeited to the Govt. Account. Besides, such tenderer may also be blacklisted by the higher authority with restriction that they will not be entitled in dropping the



tenders in future at least for 3 (three) consecutive years starting from the current year in this Agri. Sub-Division and during that period, their tender will not be accepted.

20. Tenderers or their representatives may remain present at the time of opening of Tender as per schedule.
21. A driver having valid driving license should be placed with the vehicle and all expenditure of the driver should be borne by the owner himself. Photo copy of valid driving license & Aadhaar Card of the driver should be furnished to the undersigned before reporting for the duty & also in subsequent cases, if the driver is changed / replaced.
22. If the condition of the vehicle & service of the driver are not found satisfactory, the vehicle will be discontinued accordingly.
23. The rate quoted shall remain valid within the approved period. No claim for enhancement of rate on any ground during the period shall be entertained.
24. Log book in the prescribed format is to be maintained by the owner & day to day journeys etc. are to be entered in the log book with the signature of controlling officer/ other officers/ staff using the vehicle.
25. Bill in triplicate in favour of the Supdt. of Agriculture, Killa Agri. Sub-Division, Killa, Gomati District along with the log book is to be submitted to the undersigned on monthly basis for releasing the payment. Payment will be made as per availability of fund subject to release by the Govt. Details of Aadhar- & Bank Account no. of the owner should be submitted for payment through e-Kuber.
26. Taxes etc. as admissible will be deducted from the bill at source. TDS certificate will be issued on submission of requisition.
27. The expenditure towards hiring charge of vehicle shall be limited approximately to Rs.3.00 lakh (Rupees three lakh) only per annum (during the approved period).
28. The undersigned reserves the right to accept or reject any tender including the lowest one and also to cancel the whole tender process, if required without assigning any sort of reason.
29. In the event of any dispute arising in respect of the clauses of the tender, the matter will be referred to the Director of Agriculture, Department of Agriculture & Farmers Welfare, Government of Tripura whose decision shall be final and binding on both the parties.



(K. Saha)
Supdt. of Agriculture
Killa Agri. Sub-Division
Killa, Gomati District

Copy to:-

1. The Director of Agriculture, Government of Tripura, Krishi Bhawan, Agartala for favour of kind information.
2. The Director, I.C.A. Department, Govt. of Tripura, Agartala for favour of kind information.
3. The Director of Horticulture & Soil Conservation, Govt. of Tripura, Agartala for favour of kind information.
4. The Chief Engineer (Agriculture), Govt. of Tripura, Agartala for favour of kind information.

Copy also forwarded with a request to kindly arrange to display the NOTICE INVITING RE-TENDER FOR HIRING OF VEHICLE under Supdt. of Agriculture, Killa Agri. Sub-Division in their Notice Board for wide circulation to :-

1. The Dy. Director of Agriculture, Gomati District, Udaipur for favour of kind information.
2. The Dy. Director of Horticulture, Gomati District, Udaipur for favour of kind information
3. The Executive Engineer (Agri.), Gomati District, Udaipur for favour of kind information.
4. The Supdt. of Agriculture Matabari / Amarpur / Kakrabon/ Karbook/ Ompi Agri. Sub-Division.
5. The Supdt. of Horti. & Soil Cons, Udaipur Horti. Sub-Division, Udaipur.
6. The Supdt. of Fisheries, Udaipur Sub-Division, Udaipur.
7. The Block Development Officer, Killa R. D. Block, Killa.
8. The CDPO, Killa.
9. The Nodal Officer (IT), Department of Agriculture & Farmers Welfare, Krishi Bhawan, Agartala with a request to kindly arrange to upload the Notice Inviting Re-Tender in the website www.agri.tripura.gov.in within 3 (Three) days. 1(One) soft copy is also enclosed herewith for necessary action, please.
10. Notice Board, O/o. the Supdt. of Agriculture, Killa Agri. Sub-Division, Gomati District.


(K. Saha) 02/19/2021
Supdt. of Agriculture
Killa Agri. Sub-Division
Gomati District, Udaipur