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Govt. Of Tripura
Department of Agriculture and Farmer Welfare
State Agriculture Research Station
A.D.Nagar, Agartala
Dated , Agartala ^{28 August} ~~July~~, 18.

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REQUEST FOR PROPOSAL (RFP) for selection of vendor for "Soil Sample Registration ,
Uploading of analysis data , Soil Health Card Generation and Colour Printing Of Soil
Health Card in the state of Tripura

State Agriculture Research Station, Department of Agriculture and Farmer Welfare ,Tripura invite bid RFP from qualified, reputed and experienced Computer /IT based Firms/ agencies for selection of Vendor for District wise " Soil Sample Registration , Uploading of analysis data , Soil Health Card Generation and Colour Printing Of Soil Health Card in Tripura." During 2018-19. The selected agencies shall perform Soil Sample Registration , Uploading of analysis data , Soil Health Card Generation and Colour Printing Of Soil Health Card . The detailed eligibility criteria and terms & Conditions at Annexure-I and Format for Financial proposal/bid at Annexure-II & can be downloaded from agri.tripura.gov.in .Interested Computer /IT based Firms/ agencies may submit their response to the to this office latest by -15 /09/2016 till 03:00 pm


Joint Director of Agriculture(Research)
State Agriculture Research Station
A.D.Nagar, Agartala

Copy to:

- 1.The Director of Agriculture ,Tripura for kind information.
- 2.The Director ,ICA Deptt. Tripura along with 10(ten) spare copies with a request to kindly arrange for publication (single insertion) in leading 3 (three) Local Dailies.
3. Sri Kohinoor Debbarma, Asstt. Director, Nodal Officer(IT) ,Directorate of Agriculture ,Tripura with a with a request for hosting the detaild terms and conditions of RFP on www.agri.tripura.gov.in .


Joint Director of Agriculture (Research),
State Agriculture Research Station,
A.D.Nagar,Agartala-799003

Terms and Conditions of the RFP

1 State Agriculture Research Station(SARS),Department of Agriculture & Farmer Welfare invites proposal from qualified, reputed and experienced agencies for selection of Vendor for District wise " Soil Sample Registration , Uploading of analysis data , Soil Health Card Generation and Colour Printing Of Soil Health Card across the of state of Tripura.". during 2018-19.The selected agencies shall perform Soil Sample Registration , Uploading of analysis data , Soil Health Card Generation and Colour Printing Of Soil Health Card.

2. Invited Computer/IT based firms are advised to study this RFP document carefully. Submission of Bid for the Project shall be deemed to have been done after careful study and examination of this document with full understanding of its implications.

3. State Agriculture Research Station, Department of Agriculture and Farmer Welfare ,Tripura, reserves the right to cancel the tender at any time or amend/ withdraw any of the terms and conditions contained in the tender document without assigning any reason, thereof.

4. Validity : One year from the date of receive of RFP

5. Last date & time for submission of RFP along with Financial bid:15/9/2018 upto 3.00pm

6. **Pre Qualification Criteria** :This invitation for RFP is open to all those who fulfil the eligibility criteria mentioned in this document. The pre-qualification criteria for the participating bidders are as given below:

a) **Financial Capability:**

i)Minimum annual average turnover of firm in the last three financial years of 2014-15,2015-16 and 2016-17 and required turnover – Average annual turnover Rs 3 lakh for each district (attach audited sheets)

ii) GST registration certificate, PAN Card and IT clearance certificate must be submitted along with RFP(attach supporting paper)

b) Technical Capability:

- i) The bidder should have its own computer/IT based firm which was established at least before five years as of 31st March 2018 and registered with State Govt. or GOI as computer / IT based firm.(attach supporting document)
- ii) The bidder should have experience in executing contracts of data uploading ,printing etc with any state govt or central govt or govt undertaking (state & Central) for at least 3 years.(attach supporting document)
- iii) Sufficient technical manpower for data uploading in Govt. Of India(Ministry of Agriculture & Farmers Welfare) portal of Soil Health Card scheme(attach list of technical manpower)
- iv) "The Bidder should not be involved in any major litigation: The bidder shall not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this RFP. .(attach underaking)

7.Final Evaluation and award of work order:

- i). SARS will constitute a Technical Evaluation Committee to evaluate the responses of the bidders.
- ii.) The Technical Evaluation Committee constituted by the SARS shall evaluate the responses to the RFP and all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence, may lead to rejection.
- iii.) The decision of the Technical Evaluation Committee in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of evaluation with the Committee.
- iv.)The financial proposal will be open only after technical proposal criteria found eligible .
- v.)Financial bid for each district will be consideration based on quoted rate for Soil Sample registration and Uploading of analysis data , Soil Health Card Generation and Colour Printing Of Soil Health Card(Nos) including co-farmers taken all together in the GOI portal.
- vi.) The quoted rate should not exceed the schematic provision. The paper for colour print should be minimum of 10 GSM. The quoted rate should include GST and others if any.

vii.) One Agency/Firm can bid for more than one district but bidder should have own network for better coordination with Sub-Divisional, District Office and HQ of the Department.

v). Work order will be issued district wise.

8. The District wise tentative target for Soil Sample Registration, Uploading of analysis data , Soil Health Card Generation and Colour Printing Of Soil Health Card in Tripura

Sl. No	District	Tentative Soil Sample Registration (Nos.) & Test result entry	Tentative target for Soil Health Card Generation of farmers and co-farmers within the grid and Colour Printing Of Soil Health Card (Nos.) including co-farmers
1	West Tripura	2000	10000
2	Gomati	1000	9000
3	South Tripura	1000	7000
4	Sepahijala	1000	6000
5	Khowai	2000	7000
6	Dhalai	1000	3000
7	Unakoti	1000	3000
8	North Tripura	1000	5000
Total		10000	50000

9. The schematic provision (Soil Health Card) of Soil Sample registration and uploading data (analysis), Soil Health card Generation and Colour Printing including Co-farmers is given below-

Item	Rate (Rs)/No
Soil Sample registration , uploading data(analysis), Soil Health card Generation and Colour Printing including Co-farmers	Rs 50.00

10 Soil Sample registrations, uploading of soil Analysis data, Soil Health card Generation and Colour Printing should be completed within 15 days of soil analysis report from the Supdt. of Agriculture /District/SARS.

11. Payment will be made be made on every two months based on actual achievement and after tallying the analysis report and generated Soil Health Card in the GOI portal.
12. Successful firm has to submit security deposit of 5% of the contract value to this office in favour of Asstt. Director (DDO), State Agriculture Research Station (SARS) and payable at Agartala, Tripura within 7(seven) days of work allotment. The security money will be forfeited for violation any of the terms and conditions.

A handwritten signature in blue ink, followed by the date '27/7/2018' written vertically.

Joint Director of Agriculture (Research),
State Agriculture Research Station,
A.D.Nagar, Agartala-799003

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Annexure-II

Format for Financial bid:

Soil Sample registration and uploading data(analysis),Soil Health card Generation and Colour Printing including Co-farmers

(Quoted rate should be inclusive of GST and other taxes if any)

District	Rate(Rs) /No of soil Sample Registration(A)	Rate(Rs) /No of uploading data(analysis),Soil Health card Generation and Colour Printing (B) including co-farmers	Total (A+B)